

Foreign National Checklist

1. Full name and U.S. social security number.
2. U.S. address and telephone numbers. Please include your cell phone number.
3. E-mail address(es). Please provide all that you use.
4. Marital Status. Spouse's name and social security number if applicable.
5. Children's names and social security numbers if applicable.
6. Profession. If presently a student then the profession that you have established your self in.
7. Country of origin and passport.
8. Address in that country.
9. Country or countries you were a citizen or national during the year.
10. Country you claimed residence for tax purposes during the year.
11. Date you first entered the U.S. in your whole life, (estimate if not exact).
12. Have you ever applied to be a green card holder, (lawful permanent resident), of the United States?
13. Were you ever a citizen or green card holder of the United States?
14. Type of visa and visa number. If you do not have a visa, enter your U.S. Immigration status on the last day of the tax year.
15. Have you ever changed your visa type (nonimmigrant status)?

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16. Every date of entry and exit in and out of the US during the year.

Date entered United States mm/dd/yy	Date departed United States mm/dd/yy

17. Number of days in the U.S. during the year, (including vacation, nonworkdays, and partial days), and the two preceding years, (each year separately).

18. Has a U.S. tax return ever been filed, and if so, what was the latest year and form number you filed?

19. Are you filing a return for a trust? If "Yes", did the trust have a U.S. or foreign owner under grantor trust rules, make a distribution or loan to a U.S. person, or receive a contribution from a U.S. person?

20. Did you receive total compensation of \$250,000 or more during the year? If "Yes", provide a breakdown of U.S. and non-U.S. sourced income including dates when the compensation was received.

21. Did you pay tax in a foreign country for any compensation received? If "Yes", provide the amount paid and specify the currency in which was paid.

22. Detail on all U.S. sourced income, i.e. Forms W-2, Forms 1042, Forms 1099.

23. Detail on all applicable expense. (Use additional checklist).